



14 April 2020

TO: Customers of TriCal Diagnostics
FROM: TriCal Accounts Receivable

TriCal's plant disease and research lab, TriCal Diagnostics, is now in its 3rd year of operation and continues to grow. We thank you for your continued support and value the opportunity to provide important services to growers, PCAs, plant nurseries, homeowners, and other agricultural industries.

To make customer billing for the services provided by TriCal Diagnostics more efficient and to reduce our consumption of paper, TriCal, Inc., is moving to electronic billing for TriCal Diagnostics. Invoices will now be directly emailed to you. We also request that you send us the email address and phone number of your company's Accounts Payable contact, where applicable.

In addition, starting in April 2020, we will now require that your/your company's credit card be on file before testing results will be shared with you so that payments for services provided by TriCal Diagnostics can be collected in a timely manner. By providing your credit card, you are authorizing TriCal to charge your credit card for the testing fees incurred. To make arrangements for credit card payments, please fill out the form below and email it to, or call, Blanca Frey, TriCal Accounts Receivable.

Blanca Frey
bfrey@trical.com
831-637-0195

Sincerely,
TriCal Accounting Department

Your Name: _____
Name of Company: _____
AP Contact Name: _____ Email: _____ Phone: _____

Credit Card to be used for payments for services provided by TriCal Diagnostics:

Credit Card Number: _____
Name as it appears on Card: _____
Billing address to which the Card applies: _____
Card Expiration Date: _____
Card Security Code: _____

P.O. Box 1327. Hollister, CA. 95024. Phone (831) 637-0195. Fax (831) 637-0273.